



THE VILLAGE OF DUNNOTTAR

General Policy

Subject:	Attendance at Municipal Buildings in a Pandemic		
Policy No.: 9		Original Resolution No.:	2021 168
Effective Date:	Immediate	Original Resolution Date:	December 15, 2021
Replaces Policy:	N/A	Review Date:	
		Resolution No.:	

Purpose

The purpose of this policy is to establish protocols pertaining to COVID-19 for persons attending a Municipal Building (Municipal Office, Public Works Building, Landfill Buildings, Dunnottar Community Club and Ponemah Beach Central) in the Village of Dunnottar.

Policy Statement

1. The Village of Dunnottar is committed to protecting its employees and the public from COVID-19. Vaccination is key to this protection, as full vaccination has been shown to be highly effective in reducing COVID-19 virus transmission and protecting those who are fully vaccinated from severe consequences of COVID-19 and its variants.
2. Given the continuing spread of COVID-19, data demonstrating its higher incidence and severity among those who are unvaccinated and increasing contact levels with services, businesses and activities reopening, it is important for the Municipality to ensure that elected officials, employees and the public are protected. The Municipality therefore strongly recommends and encourages all elected officials, employees and the public to be vaccinated against COVID-19.

Vaccine Requirement

3. “Fully vaccinated” means at least 14 days after receiving the full series of a COVID-19 vaccine or combination of COVID-19 vaccines accepted by the Province of Manitoba.



Proof of vaccination and accommodations

4. Valid proof of vaccination is required to enter the location. Acceptable documentation includes a digital or physical immunization card or printed vaccination record from Manitoba Shared Health or a Pan-Canadian Proof of Vaccination Certificate. If this documentation is not provided, services will be provided in an alternate manner outside the building.
5. Further to clause 4, any person who is not fully vaccinated requiring municipal supports will be provided assistance through alternate measures, including but not limited to:
 - Assistance over the telephone;
 - Assistance via email;
 - Meeting through telephone/video conference; and
 - Meeting outside the building.

Continued compliance with health and safety measures

6. To further reduce the hazards of COVID-19, all applicable health, safety, infection and prevention control measures regarding workplace access, handwashing/sanitizing, physical distancing, wearing appropriate face coverings and other personal protective equipment, and self-monitoring of potential COVID-19 symptoms must continue to be followed by all attendees regardless of vaccination status.
7. If the Province of Manitoba determines additional COVID-19 vaccination is required to boost or extend COVID-19 protection, employees are strongly encouraged to receive the additional vaccination and the Municipality may modify this Policy in accordance with section 8 as a result.

Policy review and modification

8. The Municipality will continue to monitor its COVID-19 risk mitigation strategy, evolving COVID-19 Province of Manitoba Public Health Orders, information and recommendations, and workplace health and safety requirements closely to ensure employee health and safety and protection of the public. This Policy may therefore be modified at any time and to match current conditions of the COVID-19 pandemic and to reflect up-to-date public health and workplace safety guidance.

Privacy and confidentiality



9. The Municipality will maintain all information provided by employees under this Policy in strictest of confidence and protect it in accordance with all privacy legislation requirements. It will only be used to the extent necessary to implement this Policy and to administer health and safety protocols and infection and prevention control measures in the workplace